

## **CALL FOR PAPERS, POSTERS, AND OTHER TYPES OF PRESENTATIONS**

Since 2005, the Hawai'i-Pacific Evaluation Association (H-PEA) has provided opportunities for evaluators and those interested in evaluation to share with and learn from each other. H-PEA invites you to participate in one or more of the following opportunities at the 2018 conference:

- Demonstration
- Ignite Session
- Paper Presentation
- Poster session
- Roundtable (Work-in-progress/Issue & discussion)
- Symposium

To meet the demand for hands-on presentations we will be holding separate sessions for demonstrations and roundtable discussions and encourage proposals for these types of presentations.

Those interested should submit the online proposal submission form that will be peer-reviewed by a conference committee. The review committee will judge proposals on the following points:

- a) relevance to the field of evaluation
- b) implications for evaluation theory or practice; and
- c) value to the conference attendees.

### **Proposals for All Types of Presentations**

Submit a proposal using this online Proposal Submission Form. This form requires a title, abstract, format, summary, relevance statement, theme, and intended audience. Proposals should detail the focus of the presentation, the way(s) in which it is relevant to the field of evaluation, and value to the audience.

### **Important Dates**

Proposal Submission deadline: 5:00 pm, June 1, 2018

Notification of acceptance: July 16, 2018 (via email)

Conference date and time: Friday, October 5, 2018 (8:00 am-4:00 pm)

### **Questions?**

Please Contact: Yao Hill (yaozhang@hawaii.edu)

### **PRESENTATION FORMATS**

**Demonstration--**Demonstrations are formal 30 to 60-minute presentations that show how to use or apply an evaluation concept or tool. The abstract should describe how the presenter will walk attendees through a clear, step-by-step explanation of the concept or tool, how it compares to other evaluation concepts or tools, its strengths and weaknesses, and how it can best be applied.

**Ignite Session--We are excited to announce this new presentation format in 2018 H-PEA conference. In 5-minute's time, the presenter will present 20 slides. The slides will automatically advance every 15 seconds. Ignite presentation is short but takes time to do well. For tips and help, contact Monica Stitt-Bergh, our skilled ignite session presenter, at [bergh@hawaii.edu](mailto:bergh@hawaii.edu). See [training](#) offered by American Evaluation Association.**

**Paper Presentation--approximately 20-minute presentation; one of three presentations in a 75-minute session.**

**Poster--A 60-minute general poster session.**

**Roundtable-- 60-minute discussion; an opportunity to share a work in progress or an issue/concern. Roundtable presentations typically include a short presentation, followed by discussion and feedback. Roundtable presenters should bring targeted questions to pose to others at the table in order to learn from and with those attending. Roundtables are an ideal format for networking and focused discussion on a particular topic, including work-in-progress. The abstract should detail the focus of the presentation, the targeted questions that will be posed, and the way(s) in which it is relevant to the field of evaluation.**

**Symposium--75-minute session on a particular topic or theme involving prepared remarks, debate, and/or discussion by 3 or more presenters.**

## 2018 H-PEA Conference Presentation Proposal Submission Form

\* 1. Proposal Title (as it will appear in conference materials)

\* 2. Abstract (100 words or fewer; as it will appear in conference materials)

\* 3. Format (select one)

- 30-min Demonstration
- 60-min Demonstration
- Ignite Session
- Paper Presentation
- Poster
- Roundtable (Work-in-progress/issue & discussion)
- Symposium

**\* 4. Proposal Summary**

Submit a 200-500 word summary of your presentation or symposium. Remove all identifiable information from the proposal. Include as many of the following as are applicable:

1. Objectives or purposes
2. Perspective(s) or theoretical framework
3. Methods, techniques, or modes of inquiry
4. Data sources or evidence
5. Results and/or conclusions/point of view
6. Educational or scientific importance of study

You may choose to present “work in progress” to illustrate a particular approach or methodology that may be of interest.

**5. Main theme (paper presentations only):**

Using five words or less, please describe the theme of your proposal. We use this field to group the paper presentations in a session.

Examples: evaluation policy, assessment in higher education, participatory evaluation, health & welfare evaluation, early childhood evaluation, evaluation use, human services evaluation, evaluation theory, evaluation methods, cultural evaluation, community-based evaluation, technology in evaluation

\* 6. Intended audience

Please select your primary target audience

- Teachers/Faculty
- Consultants
- Evaluators
- Managers or Administrators
- Students
- Other (please specify)

\* 7. First Presenter Information

(All communications will be sent to the first presenter only)

<b>First Name</b>	<input type="text"/>
<b>Last Name</b>	<input type="text"/>
<b>Title</b>	<input type="text"/>
<b>Institution/Organization</b>	<input type="text"/>
<b>City</b>	<input type="text"/>
<b>State (or Country if outside of the U.S.)</b>	<input type="text"/>
<b>Email</b>	<input type="text"/>
<b>Phone Number</b>	<input type="text"/>

8. Second Presenter Information

(All communications will be sent to the first presenter only)

<b>First Name</b>	<input type="text"/>
<b>Last Name</b>	<input type="text"/>
<b>Title</b>	<input type="text"/>
<b>Institution/Organization</b>	<input type="text"/>
<b>City</b>	<input type="text"/>
<b>State (or Country if outside of the U.S.)</b>	<input type="text"/>
<b>Email</b>	<input type="text"/>
<b>Phone Number</b>	<input type="text"/>

9. Third Presenter Information

(All communications will be sent to the first presenter only)

<b>First Name</b>	<input type="text"/>
<b>Last Name</b>	<input type="text"/>
<b>Title</b>	<input type="text"/>
<b>Institution/Organization</b>	<input type="text"/>
<b>City</b>	<input type="text"/>
<b>State (or Country if outside of the U.S.)</b>	<input type="text"/>
<b>Email</b>	<input type="text"/>
<b>Phone Number</b>	<input type="text"/>

10. Fourth Presenter Information

(All communications will be sent to the first presenter only)

<b>First Name</b>	<input type="text"/>
<b>Last Name</b>	<input type="text"/>
<b>Title</b>	<input type="text"/>
<b>Institution/Organization</b>	<input type="text"/>
<b>City</b>	<input type="text"/>
<b>State (or Country if outside of the U.S.)</b>	<input type="text"/>
<b>Email</b>	<input type="text"/>
<b>Phone Number</b>	<input type="text"/>

11. Additional presenters names, titles, and organizations (if more than four presenters):

You should receive an email acknowledgement within one week.  
Thank you for your proposal and your support of H-PEA.